

The Charles Parker Archive Trust

www.cpatrust.org.uk

Presentation of Annual Report for the year 2017/18

- 1. Chairman's Report**
- 2. Treasurer's Report and Financial Statement**
- 3. Secretary's Report**
- 4. Website Editor's Report**

Secretary's Note!

This is the first Annual Report of the Trust delivered in the re-arranged order determined by Trustees at the 2017 Annual General Meeting. That decision fixed the Trust's Annual Report in the period within six weeks of Charles Parker Day. It was intended to allow sufficient time for collection of financial data in accordance with the Trust's financial year. In the past the timing of the Annual Report has resulted in a six-month lag between the end of the Trust's financial year (April) and the Report (hence approval of the Trust financial report) to Trustees and Friends.

Consequently, this Annual Report spans the period between the last Report in October 2017 and the present, May 2018. Future reports will be May to May and contain an up to date financial report.

1. Chairman's Report 2017/2018: Mary Kalemkerian

Mary Kalemkerian gave a verbal report. See Trustee's Annual General Meeting Minutes, item 4.2.

Those minutes are added here for completeness.

"Mary Kalemkerian gave a verbal report.

"She spoke of the success of Charles Parker Day and the excellent facilities provided. She thanked Andy Cartwright for leading those Trustees involved in the event organisation and delivery and for the excellence of the speakers and topics. She particularly thanked Simon Elmes who although not present at the meeting had provided an important and thoughtful report of the Charles Parker Prize organisation which she knew Andy Cartwright would pick up in due course.

"It was, she said, a good year for the Archive. More enquiries and work had been undertaken using the Archive materials and there was the prospect of further use in future projects including people associated with Charles Parker.

"The second issue of *Actuality* had been produced and she thanked especially Peter Cox who had stepped in to provide support whilst Sara Parker had been occupied with work commitments. The result of the joint endeavours of these two plus Phil Maguire had meant the magazine was available for CP Day as planned and the content was interesting and relevant.

"Mary then expressed her pleasure at the Rural Media production of their film "The Ballad of the Travelling People" shown on CP Day.

"She concluded her report by thanking all the Trustees for their support and contribution to the Trust in the past months."

2. Honorary Treasurer's Report 2017/2018: Mark Newman

The main event of the year was once again the Charles Parker Day. We are again grateful to the BBC for financial support for the Day. Friends subscriptions are on a par with the previous four years.

We currently have a total of nearly £5500 (current and savings accounts) mainly arising from the generosity of Friends over the years. This balance is available for new initiatives when opportunity arises.

There were no catering costs for the 2018 Charles Parker Day because these were disbursed by the British Library, who hosted the event.

Financial Statement for the year 29/4/2017 to 27/4/18

	2017/18	2016/17
	£	£
RECEIPTS		
Friends' subscriptions and donations	225	217
Sub carried over from previous year		30
Tax refunds on gift-aid contributions (See note 1)	0	50
Grant from BBC for Charles Parker Day 2017	500	
Grant from BBC for Charles Parker Day 2018 (See note 2)	0	
Bank interest (savings account)	2	1
Ticket sales for 2016 CP Day (less Paypal fees)	1,148	
Merchandise sales	63	0
TOTAL	1,938	298
PAYMENTS		
Printing, postage etc. (See note 3)	0	245
Website	123	95
Charles Parker Day expenses 2016		240
Charles Parker Day expenses 2017	380	
Trustee expenses	573	
TOTAL	1,077	580
Excess payments over receipts	861	-282
Opening balance (current + savings)	5,087	5,369
PLUS excess payments over receipts	861	-282
Transactions outstanding (See note 3)	-476	
CLOSING BALANCE	5,472	5,087

NOTES

1. Not yet claimed
2. Not yet claimed
3. Not yet cleared - printing costs £476.40
4. No expense claims yet received for Charles Parker Day 2018

3. Honorary Secretary's Report 2017/2018: Ian M Parr

This is the first Annual Report to the Trustees' and Friends Annual General Meeting since the changes to timing made in 2017.

The 2017/18 AGM for both Trustees and that for Friends of the Trust dwelt on the Trust's continuing development: The Trustee's AGM focussing on matters relating to arrangements for future AGMs and future issues of **Actuality** the Trust's new magazine, as well as arrangements for Charles Parker Day.

Since the last AGM the Trustee's committee has met just once in February. The main objectives were to review arrangements for Charles Parker Day, determine the production of the second issue of **Actuality** and deal with matters arising from the previous AGMs. The meeting was held in our best alternative meeting space for some time thanks to the BBC staff at The Mailbox and particularly to our Treasurer Mark Newman. Thus, one of the major concerns recorded in my last Report seems to have been addressed.

Since our last AGM in October 2017 three responses to enquiries from the Trust website have been handled. Unfortunately, a project application by Christopher Hill of Birmingham City University, although supported by the Trust, was turned down.

Visitors to Charles Parker Day 2018 appear to have considered it a successful event. Trustees will report further on this. Personally, I think The British Library is one of the best venues for a conference I have ever encountered.

Reports by Pam Bishop and myself on the film, "The Ballad of the Travelling People" have already been posted on the Trust website. Likewise, a very recent visit to the Archive in the company of Janet Jones (nee Reed) Charles Parker's PA during the 1963/4 period which included The Fight Game and The Travelling People Radio Ballads plus some other interesting and potentially important other work.

Sara Parker, Pam Bishop and myself first met Janet Jones at the launch of "The Ballad of the Travelling People" in Hereford by Rural Media in February.

Data Protection Act: In accordance with a report submitted to the 2009 Annual General Meeting, and for all subsequent reports, the Trust's compliance with the requirements of the Data Protection Act and related government guidance for organisations such as ours has been reviewed. New subscribers to Friends of the Trust are added to our contacts list for post and emails. The lists are revised annually usually prior to the publication of the Annual Report and in future **Actuality**. Significant changes to the way are under way because of the changes in legislation. These will be reported separately.

As always, I thank the Library staff who have been particularly helpful in recent months. Equally I am indebted to my fellow Trustees who have assisted and encouraged me over the past year.

I am always delighted to hear from Friends of the Archive and I heartily thank them for their support.

Ian M Parr

4. Website editor's Report – 2017/2018 Pam Bishop

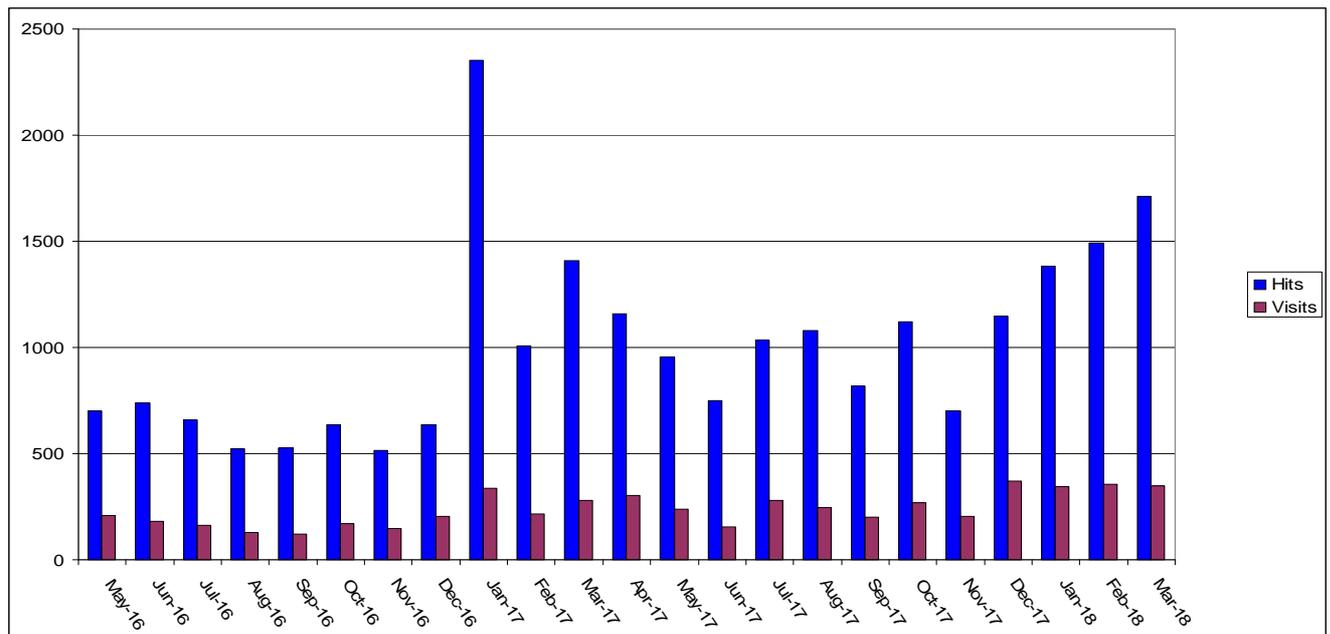
1. Website

The Charles Parker Trust maintains a website cpatrust.org.uk with the following headings:

- Home
- News
- The CPA Trust, with links to publications, articles, the twitter feed @cpatrust, and the Friends of the Charles Parker Archive
- Charles Parker Prize – this can also be reached from charlesparkerprize.org.uk and includes a feed from the facebook page @charlesparkerprize
- Parker Radio Days
- A Future for Ordinary Folk (the digitisation project)
- Library pages, pointing to the Library of Birmingham website birmingham.gov.uk/info/50137/music_and_performance/1469/charles_parker
- Contact Us

2. Website Statistics

Here is a graph of web activity by month over the last two years. The spike in January 2017 is presumably because students were seeking information about entering for the Charles Parker Prize – in 2018 they would have referred to the Facebook page set up to keep them informed. Otherwise each monthly figure shows an increase over the previous year.



3. Social Media strategy

- The twitter feed @cpatrust is used to announce the latest news about the Trust and related activities
- A Facebook group “Friends of the Charles Parker Archive” identified as @FriendsCPA carries the latest news about the Trust and hosts the annual Charles Parker Day as a facebook event
- A Facebook page @charlesparkerprize so that students can be kept up-to-date with the rules for entry, submission deadlines etc for the Charles Parker Prize. There is a feed from this page on the main website.